



Herricks Public Schools Board of Education

Regular Meeting ~ Agenda ~

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Thursday, January 30, 2020

7:30 PM

Herricks High School

I Call to Order

II Executive Session

III Board Meets with High School Students - 6:30PM

IV Meeting Reconvened - 7:30PM

V Pledge of Allegiance

VI Announcements and Correspondence

VII Recognition of Outstanding Student Achievement

VIII Questions or Comments from the Public

This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:

- The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- The person posing a question or comment should state their name.*
- Only residents and employees of the District may pose questions or comments.*

IX Recommended Actions - Routine Business

A Approval of Minutes

1 Minutes - January 16, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 16, 2020 Minutes.

B Approval of Personnel Report

1 Personnel Report - January 30, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 30, 2020 Personnel Report.

C Acceptance of Report of Committee on Special Education

1 Report of Committee on Special Education - January 30, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the January 30, 2020 Report of Committee on Special Education.

D Approval of Transfer Report

1 Transfer Report - January 30, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 30, 2020 Transfer Report.

E Approval of Treasurer's Report

1 Treasurer's Report - October 2019

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the October 2019 Treasurer's Report.

F Approval of Warrants

1 Warrants - January 30, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 59 through 65
Trust & Agency Schedule: 18 through 20

G Acceptance of Business Reports

1 Business Reports - January 30, 2020

The following resolution has been prepared for the Board's consideration:
Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through October 2019

Budget Transfer October 2019
 Revenue Status through October 2019
 System Audit Analysis October 2019
 Trial Balance through October 2019

X Recommended Actions - New Business

A Acceptance of Internal Audit 2019-20 Correction Action Plan

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Corrective Action Plan in response to Auditor comments in the Initial Risk Assessment Report for fiscal year dated June 30, 2020 conducted by Cullen & Danowski, LLP, the District's Internal Auditor.

B Approval of Summer Programs: Language Immersion, ENL JumpStart and Secondary ENL Writing Enrichment 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the 2020 Summer Language Immersion Program and the following related fees and salaries.

<u>Fees:</u>	1 st child in family	\$150
	2 nd child	\$145
	3 rd child	\$140

<u>Supplies:</u>	\$900
-------------------------	-------

Salaries: \$900.00 stipend per teacher (up to 20 hours per teacher) to a maximum total of \$3,700.

Be It Further Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020 Summer ENL JumpStart and Secondary ENL Writing Enrichment Programs.

Note: The Summer Language Immersion program gives support to language immersion students in the maintenance of language skills during the summer months. The program will be dependent upon a minimum of thirty student to run and is designed to be a self-sustaining program. The fees have remained the same as in 2019. ENL JumpStart program provides support for our ELL over the summer. This program is funded through Title III, Part A ELL grant funds. Both programs will run from August 3-August 10, 2020. The Secondary ENL Writing Enrichment program is a new program. This program will focus on improving writing to ensure that our ELL's have the tools and deep understanding of the writing process in order to be successful in their academic courses. This program is funded through Title III, Part A ELL grant funds. The dates will be determined based on survey results of current and former grade 6-11 ELL students to ensure maximum participation.

C Approval of Nassau County OASAS Youth Drug Abuse Services Agreement

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board

of Education hereby approves a contract with Nassau County to provide Youth Drug Abuse Services for the period January 1, 2020 through December 31, 2020 and to be reimbursed by Nassau County, through funding provided by NYS Office of Alcoholism and Substance Abuse Services, a maximum amount of \$98,745.00 for actual expenses incurred and authorizes the Superintendent to execute such agreement and corresponding attachments.

Note: These funds are used to support the social workers in the High School and Middle School.

D Approval of Cooperative Bidding Refuse Removal Street Sweeping and Drainage System Maintenance Agreement for 2020-2021

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Cooperative Bidding Refuse Removal, Street Sweeping and Drainage System Maintenance as follows:

Whereas, It is the plan of a number of public school districts in Nassau County, New York, to bid jointly on Refuse Removal, Street Sweeping and Drainage System Maintenance, and

Whereas, The Herricks Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

Whereas, The Locust Valley Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore,

Be It Resolved, That the Board of Education of the Herricks Union Free School District hereby appoints Locust Valley Central School District for administering the above cooperative bid and to represent it in all matters related above, and,

Be It Further Resolved, That the Herricks Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

Be It Further Resolved, That the Herricks Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

E BOCES Letter of Intent –WebSmart – Coser 602.580

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Nassau BOCES Letter of Intent #708047, Coser #602.580, for a fee of \$375.00 for WebSmartt application.

Note: Websmartt is our POS system for the cafeteria (the system that runs the cashier registers). We had an update to the server and they needed to do some work... that is the fee for the work that needed to be done to re-establish the connection with Infinite Campus.

F Approval of BOCES Eastern Suffolk 2019-20 Cross Contract - Qware - Coser #644

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Eastern Suffolk BOCES Cross Contract in the amount of \$14,375.00 plus administration fees for Qware for the 2019-2020 school year.

Note: Qware is for Mechanical Equipment Data Collection and Preventative Maintenance Program Build. This was included in the 2019-2020 budget.

G Approval of Nassau County Directors of School Facilities Purchasing Consortium Cooperative

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Cooperative Bid:

For the purpose of participating in Cooperative Bids for: Air Filters, B&G Equipment Purchase, Bleachers, Blinds & Shades, Burner Service, Carpet & Floor Tiles, Conex Containers, Custodial Equipment & Repair, Custodial Supplies, Door Bid, Drag Mops, Dumpsters, Electrical Services, Electrical Supplies, Elevator Bid, Emergency Generator Service, Equipment Rentals, Fencing, Fire Extinguisher Service, Floor Sanding Refinish & Repair, Fuel Tank Alarms, Geese Control, General Boiler Welding, General Construction Repairs, Green Products, Grounds Equipment Repair, Irrigation Services, Kitchen Equipment Repairs, Landscaping, Locksmith Services, Lock Supply & Hardware, Lumber & Masonry Supply, Minor Construction & Repairs, Organic Lawn Care, PA & Intercoms, Painting Services, Paint & Painting Supplies, Pest Control, Playground Equipment Repair, Plumbing Services, Plumbing Supplies, Port-a-Potties, Pump & Motor Repairs, Scoreboard -Gym Equipment Folding Doors, Refrigeration & A/C Repair, Roof Repair, Track Tennis Court/Playground Resurface Repairs, Sign Bid, Slate Roof, Site Work-Concrete & Asphalt-Parking Lot Sweeping, Small Equipment Bid, Split A/C Steam Traps, Storm Drain Maintenance, Suspended Ceiling, Swimming Pool Repairs, Swimming Pool Supplies, Temperature Controls (Pneum), Theatrical Lighting & Stage Rigging, Trash Bags, Tree Maintenance, Uniforms, Universal Waste Recycling, Window Glazing, Window Film Security

Whereas, the Boards of Education:

Baldwin UFSD
Bellmore UFSD
Bellmore-Merrick UFSD
East Rockaway UFSD
Elmont Schools
Freeport UFSD
Glen Cove

Bethpage UFSD
Carle Place UFSD
East Meadow UFSD
East Williston UFSD
Floral Park-Bellerose UFSD
Garden City UFSD
Great Neck UFSD

Herricks UFSD
Hicksville UFSD
Jericho UFSD
Long Beach CSD
Massapequa UFSD
Plainview-Old Bethpage UFSD
Uniondale UFSD
Mineola UFSD
Port Washington UFSD
Valley Stream #30
North Bellmore UFSD
Rockville Centre UFSD
Valley Stream CHSD
West Hempstead UFSD

Hewlett-Woodmere UFSD
Island Trees UFSD
Levittown UFSD
Lynbrook UFSD
North Merrick UFSD
Roosevelt UFSD
Malverne UFSD
North Shore CSD
Seaford UFSD
Manhasset UFSD
Oceanside UFSD
Syosset UFSD
Wantagh UFSD

desire to participate in Cooperative Bids during the 2020/2021 school year as authorized by General Municipal Law Section 119-0, and whereas, the Board of Education through its Assistant Superintendent, or designee, has assumed responsibility for drafting specifications, advertising for bids, accepting and opening bids, tabulating bids, and reporting the results for each of the respective bids to the participating Boards of Education.

Now, Therefore, Be It Resolved, that the Superintendent, or designee, on behalf of the Board of Education of Herricks School District, be and hereby authorized to participate in Cooperative bidding conducted in conjunction with the Boards of Education of Baldwin UFSD, Bellmore UFSD, Bellmore Merrick UFSD, Bethpage UFSD, Carle Place UFSD, East Meadow UFSD, East Rockaway UFSD, East Williston, Elmont UFSD, Floral Park-Bellerose UFSD, Freeport UFSD, Garden City UFSD, Glen Cove UFSD, Great Neck UFSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Island Trees UFSD, Jericho UFSD, Levittown UFSD, Long Beach UFSD, Lynbrook UFSD, Malverne UFSD, Manhasset UFSD, Massapequa UFSD, Mineola UFSD, North Bellmore UFSD, North Merrick UFSD, North Shore CSO, Oceanside UFSD, Plainview/ Old Bethpage UFSD, Port Washington UFSD, Rockville Centre, Roosevelt, Seaford UFSD, Syosset UFSD, Uniondale UFSD, Valley Stream CHSD, Valley Stream # 30, Wantagh UFSD and West Hempstead UFSD for the Bids noted above. Any award of any contract pursuant to these' Cooperative Bids will be made by the respective Board of Education in cooperation with the participating Districts.

H Authorize Inter-Municipal Cooperative Agreement for Special Education Related Services Request for Proposal

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes Inter-municipal Cooperative Agreement for Special Education related services request for proposal as follows:

Whereas, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2020-2021 school year in accordance with the applicable provisions of General Municipal Law;

Whereas, the Herricks School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement (“IMA”) among the participating school districts; and,

Whereas, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis,

Now Therefore Be It that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

Be It Further Resolved, that the Board of Education hereby accepts and approves the appointment of the Roslyn UFSD as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

Be It Further Resolved, that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

I Approval of Special Education Contract

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following 2019-20 contracts for students with special needs:

1. Hicksville Union Free School District - Parentally Placed Student
2. Glen Cove School District - Parentally Placed Student

Note: These contacts have been approved by District Attorney.

J Acceptance of Donation

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a donation of \$2,000.00 from a Herricks resident who wishes to remain anonymous. The funds will be used as follows:

\$1,500.00 deposited into the English Scholars Program Fund

\$ 500.00 deposited into the English Scholarship Fund

K Acceptance of Donation from Athletic Boosters

The following resolution has been prepared for the Board’s consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following donation with a total value of \$1,995.00, from the Herricks Athletic Boosters, 100 Shelter Rock Road, New Hyde Park, NY 11040. The items will be used by various middle and high school athletic teams to utilize storage of athletic equipment.

5 Outdoor Steel Storage Boxes

L Approval to Dispose of Obsolete District Property

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the disposal of the following property from the Community Center

One Royal Electric Typewriter (FCC ID CID 8A6EB)

One Xerox Electric Typewriter (6015 Memory Writer Product Code 99C)

Three Selectric III Electric Typewriters

Note: These typewriters are obsolete and beyond repair.

M Approval to Declare Emergency and Provide Funding for Replacement of District Bus # 28 - 1999 Ford Bluebird

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, on or about January 7, 2020, Bus/Vehicle # 28 – 1999 Ford Bluebird VIN# 1BAAKCSAXXF085615 would no longer pass New York State Department of Transportation Inspection without significant repair and replacement of parts; and

Whereas, said vehicle is required to preserve the health, safety and welfare of the students and staff in the district; and

Whereas, an investigation of the damage reveals that the Herricks School District requires the following remediation: replacement of Bus/Vehicle # 28 – 1999 Ford Bluebird VIN# 1BAAKCSAXXF085615;

Now, Therefore, Be It Resolved, that the Board of Education declares the replacement of Bus/Vehicle # 28 - 1999 Ford Bluebird VIN# 1BAAKCSAXXF085615 to be an emergency; and

Be It Further Resolved, that the Board of Education authorizes said replacement as an ordinary contingent expense and authorizes the Superintendent of Schools, or his designee, to take the necessary legal steps to perform said replacement;

Be It Further Resolved, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards a purchase order in the amount, not to exceed, \$112,000 to Nesco Bus and Truck Sales Inc., 202 South Fehrway, Bay Shore, NY 11706 for the replacement of Bus/Vehicle # 28 – 1999 Ford Bluebird

Note: Bus # 28 was purchased in 1999 and has 143,948 miles.

XI Questions or Comments from the Public

This is the time period designed for the public to address the Board. Please limit your questions or comments to three minutes per person. Guidelines include the following:

- *The Board of Education will listen to comments and input from the public. Debate between members of the audience and/or Board members is inappropriate, and will not be permitted.*
- *The Board of Education is not permitted to address personnel or individual student matters in public session. Operational matters should be directed to school administration for handling.*
- *The person posing a question or comment should state their name.*
- *Only residents and employees of the District may pose questions or comments.*

XII New Business and Future Agenda Items

XIII Future Business - Meetings are held at 7:30 PM unless otherwise noted

February 13, 2020	Middle School Cafeteria	Regular Meeting
February 27, 2020	Community Center	Regular & Budget Meeting #1
March 12, 2020	Community Center	Regular & Budget Meeting #2
March 26, 2020	Community Center	Regular & Budget Meeting #3
April 2, 2020	Community Center	Regular & Budget Meeting #4 & <i>Budget Adoption</i>

Note: While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

XIV Adjournment